

TENDER DOCUMENT FOR PRINTING OF IDENTITY CARD FOR SESSION 2024-25 :
FOR APS DHAR ROAD AND PRE-PRIMARY WING

1. The Army Public School Dhar Road, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860.
2. Sealed competitive Bids are invited by the undersigned from the reputed/ registered firm / Vendor for **PRINTING OF IDENTITY CARD FOR STUDENTS AND STAFF FOR SESSION 2024-25** as per specifications mentioned below

S.No	Item Name	Qty	Unit
(a)	Digital Lanyards 16mm with PVC Pesting Card With ID Card Holder	1920	Pcs

3. **Quoted Price:**
 - a) The Bidder shall quote unit rate for each item including GST. Transportation cost for supply of items should also be included.
 - b) The rate quoted shall be fixed can not be changed at later stage.
 - c) Correction if any shall be made by crossing out, initialing, dating and rewriting.
 - d) The Bidder shall deposit earnest money @ 3% of the value of contract with the bid in the form of a Demand Draft drawn in favour of, **Army Public School Dhar Road**, payable at **Udhampur**. The earnest money shall be returned to the unsuccessful bidders.
 - e) Telex or Facsimile Bids are not acceptable.
 - f) Last date for submission of bids by 1600 hr on **04 Jul 2024**. The sealed bids should be deposited/reach by the due date and time. The responsibility to ensure this lies with the bidder. Bids received beyond the time and date given above shall be rejected.
4. Sealed bids should be sent by registered post at the address given below so as to reach by the due date and time. No responsibility will be taken for postal delay or non-delivery/non receipt of bid documents.
5. Location of the tender Box: Army Public School, Dhar Road.
6. Address of the School is as under:-

Army Public School, Dhar Road
PO-Sattani, Pin -182101
Jammu & Kashmir (UT)
7. Each bidder must submit only one bid.
8. Bidder are requested to visit the installation site for assessing the rates for completion of whole project before submitting the bids. Quality of the product material to be approved by School Committee before supply of the items.

9. **Validity of Bid:**

The Bid shall remain valid for a period not less than 90 days after the deadline fixed for submission of Bids.

10. **Terms and Conditions:**

(a) The Indenter will issue supply order to the bidder whose Bid has been determined to be substantially responsive and who has offered the lowest price.

(b) Bidder has to quote warranty period of each item supplied.

(c) Notwithstanding the above, the Indenter reserves the right to accept or reject all Bids and to cancel the bidding process and reject all Bids at any time prior to issue of supply order.

11. You are requested to submit the Sealed Bids super scribed on the envelope as "**PRINTING OF IDENTITY CARD FOR STUDENTS AND STAFF FOR SESSION 2024-25**". The Indenter looks forward to receive the Bid in the format of Bid attached only and appreciate the interest of the service provider in the school.

12. This school reserves the right to change or vary any part thereof at any stage and also reserves the right to withdraw the project, should it become necessary at any stage/reject the quotations on **Technical Grounds/Incomplete Specification**

13. TDS/Taxes will be deducted from the final payment as per prevailing rules.

Sdxxx
Principal
APS Dhar Road